

Department of Human Resource Management (DHRM)
GRAMA Request Fee Disclosure
January 2009

1. Paper cost for actual sheets copied and for the expense of operating the copy machine:

Number of pages to be copied X \$.10/copy.

2. Labor: Flat \$15 hourly rate

Note: In accordance with Utah Code Ann. 63G-2-203, the cost of state staff time includes researching, summarizing, compiling, or tailoring the record either into an organization or media to meet the request.

3. Mailing: There may be a charge for the actual cost of mailing requested documents/reports.

Note: If documents/reports can be sent electronically, there is usually no charge.

4. Fees may be waived for the following:

- a. If fee is under \$5.
- b. If request is determined to be in the Public rather than Private interest.
- c. If requester is approved for a waiver due to indigent status.